

A Guide to the CSI College Council Records, 1982-2005

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Archives & Special Collections
College of Staten Island Library, CUNY
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Staten Island, NY 10314

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Finding Aid by Catherine N. Carson

Edited by Connie Lee

Overview of the Collection

Collection No. : CM-10

Title: College Council Records

Creator: College Council
Dates: 1982-2005
Extent: 2.5 Linear Feet
Abstract: According to the College of Staten Island's 1990 Governance Plan, the College Council is responsible for "the formulation of policy relating to admission and retention of students, grading practices and standards, curriculum, degree requirements, academic freedom, cultural activities, and those aspects of campus life which relate to academic affairs and general educational matters."

The records consist of meeting minutes, agendas and discussion materials.

Administrative Information

Preferred Citation

College Council Records, Archives and Special Collections, Department of the Library, College of Staten Island, CUNY, Staten Island, New York.

Acquisition

Two donations records were transferred to the Archives by the College Council in 2004 and 2005.

Processing Information

Collection processed by Catherine N. Carson.

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Restrictions

Access

Access to this record group is unrestricted.

Copyright Notice

The researcher assumes full responsibility for compliance with laws of copyright. Requests for permission to publish material from this collection should be discussed with the Coordinator of Archives & Special Collections.

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Administrative History

The College Council was formed as part of a new governance plan in spring 1982. The existing Faculty Council was folded into the College Council as part of the transition to the new system of governance.

According to the College of Staten Island's 1990 Governance Plan, the College Council is responsible for "the formulation of policy relating to admission and retention of students, grading practices and standards, curriculum, degree requirements, academic freedom, cultural activities, and those aspects of campus life which relate to academic affairs and general educational matters."

The College Council initially contained several standing committees including the Executive Committee, College Curriculum Committee, Committee on Course and Standing, Library Committee, Administrative Review and Evaluation Committee, and the Committee on Committees. In 1987, the Graduate Studies Committee and the General Education Committee were added to the existing standing committees. The standing committees are responsible to the Council, and periodically report to the Council.

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Scope & Content Note

The College Council Records consist of meeting agendas, minutes and materials. Except for a few missing dates, coverage is comprehensive for the College Council. There is coverage of the activities of the standing committees in the meeting materials of the College Council, but there are no separate files for the standing committees, with the exception of those of the Executive Committee (1996-1999).

An agenda for a typical College Council meeting includes the approval of the minutes for the preceding meeting. As a result, a meeting's minutes are filed with the meeting materials for the next succeeding meeting.

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Arrangement

The College Council Records are divided into two series:

COLLEGE COUNCIL MEETINGS
EXECUTIVE COMMITTEE

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Index Terms

This collection is indexed under the following terms. Manuscript collections are not included in the College of Staten Island's library catalog at this time.

College of Staten Island -- Archives
Universities and Colleges -- Staten Island (New York, N.Y.)

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Series Descriptions & Container Listing

[The following box/folder inventory is in the form of a table. If you are visually impaired and using a pdf reader you may need assistance and should contact the Archives at 718-982-4128.]

Series 1: College Council Meetings, 1982-September 2002. 2 Linear Feet.

This series includes records from the meetings of the College Council. These include meeting agendas, minutes, resolutions and items for discussion. The folders are arranged chronologically.

Box#	Folder#	Title
1	1	Meetings, February-May 1982
1	2	Meetings, September-December 1982
1	3	Meetings, January-May 1983
1	4	Meetings, September-December 1983
1	5	Meetings, February-May 1984
1	6	Meetings, September-December 1984
1	7	Meetings, March-May 1985
1	8	Meetings, October-November 1985

1	9	Meetings, February-May 1986
1	10	Meetings, September-December 1986
2	1	Meetings, January-June 1987
2	2	Meetings, September-December 1987
2	3	Meetings, February-May 1988
2	4	Meetings, September-December 1988
2	5	Meetings, February-May 1989
2	6	Meetings, September-December 1989
2	7	Meetings, February-March 1990
2	8	Meetings, April 1990
3	1	Meetings, May 1990
3	2	Meetings, September-December 1990
3	3	Meetings, February-May 1991
3	4	Meetings, September-December 1991
3	5	Meetings, January-February 1992
3	6	Meetings, March-May 1992
3	7	Meetings, September-November 1992
3	8	Meetings, February-April 1993
3	9	Meetings, May 1993
4	1	Meetings, September-December 1993
4	2	Meetings, February-April 1994
4	3	Meetings, May 1994
4	4	Meetings, September-December 1994
4	5	Meetings, February 1995
4	6	Meetings, March-April 1995
4	7	Meetings, May 1995
4	8	Meetings, September-December 1995
4	9	Meetings, February-March 1996
4	10	Meetings, April 1996
5	1	Meetings, May 1996
5	2	Meetings, September-December 1996
5	3	Meetings, February-April 1997
5	4	Meetings, May 1997
5	5	Meetings, September-December 1997
5	6	Meetings, February-March 1998
5	7	Meetings, May 1998
5	8	Meetings, May 1998
5	9	Meetings, September-December 1998
5	10	Meetings, February-March 1999
6	1	Meetings, April 1999
6	2	Meetings, May 1999
6	3	Meetings, September-December 1999
6	4	Meetings, February-May 2000
6	5	Meetings, September-December 2000

6	6	Meetings, February-May 2001
6	7	Meetings, September-December 2001
6	8	Meetings, February-May 2002
6	9	Meetings, September 2002
6	10	Meetings, September 2003

Series 2: Executive Committee, 1996-1999. ½ Linear Foot.

Box#	Folder#	Title
7	1	Executive Committee, 1996-1997
7	2	Executive Committee, 1996-1997
7	3	Executive Committee, 1996-1997
7	4	Executive Committee, 1997-1998
7	5	Executive Committee, 1997-1998
7	6	Executive Committee, 1998-1999
7	7	Executive Committee, 1998-1999

Series 3: Administrative, 2005. ½ Linear Foot.

Box#	Folder#	Title
8	1	Administrative Review & Evaluation Report, 2005

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