

A Guide to the CSI Curriculum Committee Records, 1976-1983

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**Archives & Special Collections
College of Staten Island Library, CUNY
2800 Victory Blvd., 1L-216
Staten Island, NY 10314**

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Finding Aid by Catherine N. Carson

Overview of the Collection

Collection No. : CM-8

Title: Curriculum Committee Records

Creator: Curriculum Committee
Dates: 1976-1983
Extent: .5 Linear Feet
Abstract: The Curriculum Committee considered proposed changes to the college curriculum. After Richmond College and Staten Island Community College (SICC) merged to form the College of Staten Island in 1976, the Curriculum Committee was also involved in integrating their two existing curricula into one new college curriculum.

The Curriculum Committee became a standing committee of the College Council when a new system of governance was implemented in the spring of 1982.

The records consist of meeting minutes, supplemental materials, and memoranda.

Administrative Information

Preferred Citation

CSI Curriculum Committee Records, Archives and Special Collections,
Department of the Library, College of Staten Island, CUNY, Staten Island,
New York.

Acquisition

These records are part of the institutional record of the College of Staten Island.

Processing Information

Collection processed by staff.

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Restrictions

Access

Access to this record group is unrestricted.

Copyright Notice

The researcher assumes full responsibility for compliance with laws of copyright. Requests for permission to publish material from this collection should be discussed with the Coordinator of Archives & Special Collections.

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Administrative History

The Curriculum Committee considered proposed changes to the college curriculum. After Richmond College and Staten Island Community College (SICC) merged to form the College of Staten Island in 1976, the Curriculum Committee was also involved in integrating their two existing curricula into one new college curriculum.

It is unclear how the curriculum development and approval process functioned during the period of 1976-1981 and where the Curriculum Committee fit into the process.

The Curriculum Committee became a standing committee of the College Council when a new system of governance was implemented in the spring of 1982.

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Scope & Content Note

The Curriculum Committee records contain meeting meetings of the committee from the official inception of the College of Staten Island in September 1976 through October 1983.

Series 1: Meeting Minutes

The structure of the Curriculum Committee changed during the first academic year, as the institutional integration of SICC and Richmond College evolved over time. The two colleges agreed to create a Joint Curriculum Committee during the 1976-1977 academic year. Therefore, minutes exist for both the Curriculum Committee - Sunnyside Campus, which had been SICC's campus, and the newly created Joint Curriculum Committee for the 1976-1977 academic year. Meeting minutes for subsequent academic years are for the College Curriculum Committee, which appears to be the continuation of the Joint Curriculum Committee.

There are meeting minutes of the SICC Curriculum Committee available for 1968-May 1976. These minutes are housed with the SICC Records. There are no Curriculum Committee records available for Richmond College.

It appears that coverage of minutes is comprehensive for both the Curriculum Committee - Sunnyside Campus and the College Curriculum Committee for 1976-1981. If there was a separate Curriculum Committee for the St. George Campus during the 1976-1977 academic year, there is no record of it in the College Archives.

Series 2: Memoranda

Series two contains a number of memoranda related to the activities of the College Curriculum Committee. Of note are reports on the Honors Program and the B.S. in Liberal Studies and memoranda on the merger of Richmond College and Staten Island Community College.

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Arrangement

The Curriculum Committee Records consist of one record series:

MEETING MINUTES

MEMORANDA

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Index Terms

This collection is indexed under the following terms. Manuscript collections are not included in the College of Staten Island's library catalog at this time.

College of Staten Island -- Archives
Universities and Colleges -- Staten Island (New York, N.Y.)

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Series Descriptions & Container Listing

[The following box/folder inventory is in the form of a table. If you are visually impaired and using a pdf reader you may need assistance and should contact the Archives at 718-982-4128.]

Series 1: Meeting Minutes, September 24, 1976-October 7, 1983.

This series consists of the meeting minutes of the Curriculum Committee – Sunnyside Campus (1976-1977), the Joint Curriculum Committee (1977) and the College Curriculum Committee (1977-1983).

Box#	Folder#	Title
1	1	Curriculum Committee Minutes, 1976
1	2	Curriculum Committee Minutes, 1977
1	3	Curriculum Committee Minutes, 1978
1	4	Curriculum Committee Minutes, 1979
1	5	Curriculum Committee Minutes, 1980
1	6	Curriculum Committee Minutes, 1981
1	7	Curriculum Committee Minutes, 1982
1	8	Curriculum Committee Minutes, 1983

Series 2: Memoranda, 1976-1982.

This series contains memoranda pertaining to the activities of the College Curriculum Committee.

Box#	Folder#	Title
1	9	Memoranda, 1976-1982